

BRA EMPLOYMENT OPPORTUNITY		PLEASE POST!!
<b>TITLE:</b> URBAN DESIGNER II	<b>JOB POSTING NO.</b>	<b>26-05</b>
	<b>POSTING DATE:</b>	<b>10/3/05 Rev; 10/21/05</b>
<b>EMPLOYMENT STATUS:</b> BRA Development Program Employee (See Attached Definition)	<b>EXTERNAL DATE:</b>	<b>10/17/05</b>
	<b>POSITION FILLED BY:</b>	
<b>DIV/DEPT</b> PLANNING/URBAN DESIGN	<b>DATE:</b>	
	<b>NAME:</b>	

**SUMMARY:** Under direction of the Deputy Director for Urban Design, conduct design review of small scale neighborhood projects that require BRA design review as part of compliance with the Boston zoning code and/or the ZBA zoning variance process. Prepare urban design studies and presentation material as required in graphic and written form.

Coordinate and conduct the review of assigned projects requiring BRA design review.

Responsible for design review for small and medium-scale Zoning Board of Appeals (ZBA) projects.

Act as BRA liaison to ZBA, ISD, Mayor's Office of Neighborhood Services and community groups on assigned projects.

Prepare architectural studies, design sketches and studies.

Prepare and submit urban design studies, planning documents and records for review by supervisor and senior Agency staff.

Assist in the development of guidelines and feasibility studies to facilitate neighborhood design review.

Assist in preparing presentations of urban and architectural design studies for supervisor and other senior agency staff.

Prepare regular status report of projects under review for supervisor and other senior agency staff.

Perform other related duties as required.

**QUALIFICATIONS:** Work requires completion of a degree in Architecture or Urban Design, or Urban Planning with an urban design emphasis plus three to five years professional experience in urban design or architecture. Past experience in conducting public design/development review and knowledge of Boston neighborhoods is highly desirable. Work requires carrying out design review with the ability to understand and solve complex urban design and zoning problems; to analyze and interpret planning and design issues; to communicate clearly in graphic and verbal form; and to operate effectively as part of an interdisciplinary team, as well as work independently as necessary. Ability to organize and effectively present information, interact with the public on a regular basis, and have strong verbal communication skills are essential requirements.

**GRADE: 20**

**HIRING RANGE: \$52, 298.58 - \$62, 890.19**

To apply: Submit resume to Human Resources, BRA, 43 Hawkins Street, Boston MA 02114.

E-Mail: [hr.bra@ci.Boston.MA.US](mailto:hr.bra@ci.Boston.MA.US) Fax: 617-918-5458

**An Affirmative Action/Equal Opportunity Employer**

**Auxiliary aids and services are available upon request to individuals with disabilities.**

**BOSTON RESIDENCY REQUIRED ON DATE OF HIRE.**

RESOLUTION ADOPTED BY THE  
BOSTON REDEVELOPMENT AUTHORITY  
DECEMBER 12, 1968

1. RE: Establishment of a class of temporary employees to be known as Development Program Employees.

Whereas, the expanded staff requirements for carrying out the Boston Development Program will exist for a temporary period and can best be met by a maximum flexibility in hiring, dismissal, promotion, and transfer of staff, and

Whereas, if such staff were to be classified as permanently employed within the meaning of Section 2600 of Chapter 121 of the General Laws, it would seriously jeopardize the Authority's ability to carry out the program with maximum efficiency and economy,

Therefore, be it Resolved that there shall be established a new class of temporary employees of the Authority which shall be known as Development Program Employees who shall be employed from time to time for work in the Development Program and shall not be considered as permanent employees of the Authority. All such employees, unless otherwise specifically provided, may be dismissed at any time for cause or on three months' notice without cause.